



LEEP Dual Language Academy Charter School
5323 5th Avenue, 2nd Floor, Brooklyn, NY 11220

www.LEEPacademies.org | 917-819-LEEP (5337)

*A Public Charter School Authorized by
the New York State Board of Regents*

**LEEP Dual Language Academy Charter School
Board Meeting Minutes
Monday, April 27, 2026**

Attendance/Roll Call:

- Trustees in attendance: David Estrada, Michael Kirkbride, Melody Sosa, and Magdalena Varela-Hand
 - Via video conference: Alejandro Montoya
- Trustees absent: Emily Fernandez and Charles Sahm
- Employees Present: Luis Ventura, Johana Andujar, and Yaritza Mendez.
 - Via video conference: Diana Ferreira
- Consultants: Ryan Miller and Kyle Pellerin from 4th Sector Solutions attended via video conference.

Call to Order

Chair Montoya called the meeting to order at 6:10 p.m.

New Business / Principal's Report

Academic Updates

Johana Andujar, School Principal, began the Principal's report by sharing DRA - English Reading Assessment and EDL - Spanish Reading Assessment results from the most recent exam administration for Kindergarten, 1st Grade, and 2nd Grade.

- 96% of Kindergartners increased 2 or more levels from the Fall assessment to the Winter assessment.
- 49% of 1st graders increased 1 or more levels from the Fall assessment to the Winter assessment.
- 61% of 2nd graders stayed at the same level, and 17% of 2nd graders increased 1 or more levels from the Fall assessment to the Winter assessment.

Culture & Social-Emotional Learning

Yaritza Mendez shared about recent events in the school community, including Earth Day.

Student Enrollment

Diana Ferreira shared an update regarding student enrollment, and LEEP is currently at 401 students. Ms. Ferreira also shared participation in recent community events. LEEP also hosted Coffee with the Principal for current and prospective families.

4/15/26 Pre-Bid Meeting & Taste Test



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As part of the transition from NYC DOE School Food to its own School Food Authority, LEEP hosted a Pre-Bid Meeting and Taste Test on April 15. The event involved four vendors and allowed staff and students to taste possible meal options.

Routine Business

Trustee Varela-Hand made a motion to approve the April 2026 agenda. Trustee Estrada seconded it, and the motion passed. Trustee Kirkbridge made a motion to approve the March 2026 minutes. Trustee Estrada seconded it, and the motion passed.

Committee Reports

Academic & Accountability Committee Report

The Academic & Accountability Committee met, and the items discussed were previously shared as part of the Principal's report.

Finance Committee Report

Ryan Miller, financial consultant from 4th Sector Solutions, shared an update regarding March 2026 financials. LEEP is forecasted to end the year with a surplus and is fully staffed. LEEP received funding at the March per pupil invoice for 394 students.

Mr. Miller proceeded with presenting the initial draft of the FY2027 budget with a projection of 409 enrolled students and a surplus of approximately \$229,000.

Trustee Kirkbride shared that the school has done well in managing finances, given enrollment challenges this school year, and approves keeping enrollment projections consecutive.

Trustee Estrada inquired when the final budget will need to be approved and how NYSED's recent mid-site visit can affect the final budget.

Executive Committee Report

The Executive Committee did not meet this month.

Public Comments

There were no public attendees at the meeting, and thus no comments were shared.

Adjournment

Trustee Sosa made a motion to adjourn the meeting, and Trustee Kirkbride seconded the motion. The motion passed, and the meeting was adjourned at 7:01 p.m.